

## **MEMORANDUM**

MINUTES

Kelce Leadership Team Meeting 2:30 p.m. March 31, 2015

Present: Dr. Din Cortes, Dr. Eric Harris, Dr. Paul Grimes, Dr. Peter Rosen

- I. Awards Ceremonies updates
  - a. Student Scholarship Reception and Program 04/13/15
    - i. Discussed progress on preparations for Awards Reception and Program
  - b. Faculty Awards Program 05/01/15
    - i. Discussed Faculty Awards Program
- II. Leadership Transition in EF&B
  - a. Dr. Grimes met with Econ faculty on Friday. Kevin Bracker will be the Interim Chair of EF&B.
- III. Miscellaneous
  - a. Scholarships nothing additional to discuss
  - b. Alumni Award Recipient Kirby Brown, April 10<sup>th</sup>, 10:00 a.m. Room #121, MBAA to host
    - i. Dr. Grimes will have breakfast at the Alumni Center with Kirby and will bring him to Kelce at 10:00. MBAA will host presentation at 10:00 a.m.
  - c. Barron Harvey will be here on the 10<sup>th</sup>, would like to visit with us, need to coordinate
    - i. Suggestions: KLT could have a breakfast and reception for him while his wife is at the breakfast; Dr. Grimes will e-mail Barron to find out his schedule.
  - d. Plaster Center Grand Opening, Free market economists presentation. April 21<sup>st</sup>, 3:00 p.m., Miller Theater at Bicknell; *need to recruit students and faculty* 
    - i. Both free-market economists will be presenting at the Plaster Center Grand Opening.
    - ii. Presentation will be at 3:00 p.m. in the Miller Theater in the Bicknell Center. Discussed recruiting students and faculty to attend.
  - e. End-of-Year Funding; faculty computers, Qualtrics, AACSB Dues, Microsoft Certifications, what else?
    - i. Faculty computers discussed which faculty will need new computers using year end funds.
    - ii. Will add MFT to list.
  - f. Building Stuff
    - 1. Facilities Task Force to meet Thursday
    - 3. Trip to UN-Omaha and UM-Duluth scheduled for Friday
  - g. OIS meeting with Deans
    - i. Will begin using PaperCut system for printing in the Kelce Computer Lab (pilot program).
    - ii. Verizon will begin putting mini cell towers on campus one will be across the street from Kelce 4 total on campus.
- IV. Updates and Announcements
  - a. Cortes
    - i. Graduate Awards Banquet is April 15. Each department needs to nominate graduate students for awards.
    - ii. Faculty senate rep for the College Dr. Fay will be the rep from ACIS, Dr. S. Lee will be rep from MGMKT; EF&B is still working on their rep. Mimi will send in the names to Julie Dainty.
  - b. Harris no report.

- c. Rosen Accounting faculty search status
  - i. Discussed personnel issues.
  - ii. Faculty search status search committee met and Theresa Presley was given an offer. She will respond by Friday. Another candidate is coming to campus this Friday.
  - iii. MWAIS 2015 conference moving forward with plans for this conference to be held at PSU in May. Conference will be held at the Bicknell Center and participants will be staying at Downstream.

## V. Old Business

a. International Exchange Student Cap and Other Fixes – Pending Report from Chairs – will meet next Monday, time to be determined.

## VI. New Business

VII. Adjourn – 3:20 p.m.

Dates to Remember	
А.	Last Drop Day – Monday, April 6 <sup>th</sup>
В.	Transfer C.A.R.E.S. – Monday, April 6 <sup>th</sup>
С.	Kelce Reception – Monday, April 13 <sup>th</sup>
D.	Kelce Faculty Awards Program – Friday, May 1 <sup>st</sup>
Ε.	Finals Exams Begin – Monday, May 4 <sup>th</sup>
F.	Spring Commencement – Friday, May 8 <sup>th</sup>
G.	Final Grades Due – Monday, May 11 <sup>th</sup>